

BERLIN



MUNICIPAL
ACTIVITIES
JANUARY 31, 1968

BERLIN, N. H., THE CITY THAT TREES BUILT

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New Hampshire
Library*

SEVENTY-FIRST

Annual Report



City of Berlin

NEW HAMPSHIRE

JANUARY 31, 1968

Mayors of the City of Berlin, N. H.

| | |
|---|-----------|
| Hon. Henry F. Marston | 1897-1899 |
| Hon. John B. Noyes | 1899-1900 |
| Hon. Frank L. Wilson | 1900-1901 |
| Hon. Fred M. Clement | 1901-1902 |
| Hon. John B. Gilbert | 1902-1905 |
| Hon. George E. Hutchins | 1905-1908 |
| Hon. Freemont D. Bartlett | 1908-1910 |
| Hon. Daniel J. Daley | 1910-1915 |
| Hon. George F. Rich | 1915-1919 |
| Hon. Eli J. King | 1919-1924 |
| Hon. J.A. Vaillancourt | 1924-1926 |
| Hon. Eli J. King | 1926-1928 |
| Hon. Edward R.B. McGee | 1928-1931 |
| Hon. W.E. Corbin | 1931-1932 |
| Hon. O.J. Coulombe | 1932-1934 |
| Hon. Daniel J. Feindel | 1934-1935 |
| Hon. Arthur J. Bergeron | 1935-1938 |
| Hon. Matthew J. Ryan | 1938-1939 |
| Hon. Aime Tondreau | 1939-1943 |
| Hon. Carl E. Morin | 1943-1946 |
| Hon. George A. Bell | 1946-1947 |
| Hon. Paul A. Toussaint | 1947-1950 |
| *Hon. Aime Tondreau | 1950-1957 |
| Hon. Guy Fortier elected by City Council to fill unexpired term | 1957-1958 |
| Hon. Laurier Lamontagne | 1958-1962 |
| **Hon. Edward Schette | 1962-1965 |
| Hon. Dennis J. Kilbride elected by City Council to fill unexpired term | 1965-1966 |
| Hon. Norman J. Tremaine | 1966-1968 |

* Deceased May 30, 1957

** Resigned September 9, 1965

Municipal Directory

FINANCE DIRECTOR - Donald F. McKay

CITY CLERK - Mary E. Morgan

DEPUTY CITY CLERK - Rosa Jutras

TREASURER - George J. Dion

TAX COLLECTOR - L. Laurier Rousseau

CITY ATTORNEY - Arthur J. Bergeron, Pierre F. Morin

POLICE CHIEF - Paul Tremblay

FIRE CHIEF - Adelard Labranche - Lucien Lamontagne

CIVIL DEFENSE DIRECTOR - Irving Quimby

HEALTH OFFICER & MILK INSPECTOR - Robert Delisle

INSPECTOR - Lucien Roy - Fernand Villeneuve

OVERSEER OF PUBLIC WELFARE - Maurice A. Belanger

RECREATION DIRECTOR - Robert Lowe

LIBRARIAN - Mrs. Germaine Thompson

SUPERINTENDENT OF SCHOOLS - Lawrence W. Dwyer

CITY ENGINEER - Clarence J. Brungot

AIRPORT MANAGER - Clarence J. Brungot

SUPERINTENDENT & ENGINEER, WATER WORKS - Ernest Tankard

MAYOR - Norman J. Tremaine

CITY COUNCIL:

| | | |
|--------------------------------|-------------------|-----------------|
| <u>WARD 1:</u> Elmer Blackburn | Dominic Cellupica | Richard Audette |
| <u>WARD 2:</u> John Sullivan | Robert Olivier | Maurice Dumais |
| <u>WARD 3:</u> Lionel Parent | Donald Borchers | John Morton |
| <u>WARD 4:</u> Sylvio Croteau | Laurier Fortier | Richard Demers |

BOARD OF ASSESSORS:

Leon T. Dubey, Chairman - Louis Jolin - Roland Lessard

BOARD OF EDUCATION:

Leopold Bouchard, Chairman - Mrs. Howard T. Woodward - Alcide Saucier

PARKS & PLAYGROUNDS COMMISSION:

Warren Langley, Chairman - Gus Rooney, Mrs. Olive Thibodeau

BOARD OF HEALTH:

Dr. E.M. Danaïs, Chairman - Mrs. Frederick Walker - William Barrett

BOARD OF WATER COMMISSIONERS:

Richard Gunn, Chairman - Michael I. Murphy - Edward Murphy

Robert Gagliuso

POLICE COMMISSION:

Edward Ouellette, Chairman - Elmer York - Richard Pinette - Nicholas

Darchik - Council Member: Richard Audette - City Engineer: C.J. Brungot

PLANNING BOARD:

Thomas Christiansen, Chairman - Hon. Norman J. Tremaine, Dennis

Kilbride, William MacKenzie, Leo Robichaud, Romeo Boulanger

LIBRARY TRUSTEES:

Paul Morin, Chairman - Mrs. Lorraine Rivard - Roger Barbin

BERLIN DISTRICT COURT:

Justice: J. Louis Blais - Judge: George H. Keough

Clerk of Court: Lucien Fortier

CEMETERY TRUSTEES:

Michael Irwin Murphy - Irving Morrison - J. Murray Hamilton

HOUSING AUTHORITY:

Clarence Welch, Chairman - Romeo Blouin

Albert Drouin - Lawrence Morel - Robert Morin

ZONING BOARD OF ADJUSTMENT

Leo G. Ouellette, Chairman - Frederick Walker

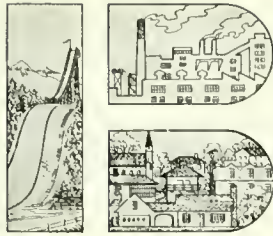
Robert F. Morton - Roland Lambert - Eugene Erickson

Maurice Grenier - Frederick Prince, Jr. - John T. Gallus



MAYOR NORMAN J. TREMAINE

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

February 28, 1968.

To the Citizens of Berlin:

Once again it is my privilege to present to you my second annual report at the conclusion of the year 1967.

It was a record breaking year in time devoted and the number of items acted upon. It has been a long year and difficult decisions over the many issues of fiscal restraint showed in your tax bill. The Mayor & City Council worked hard to cut back expenses and still give our people the wonderful services expected.

I want the people of Berlin to know that the difference between the two political parties is not in regards to our municipal goals but in their functions of attaining them, and of course, how much to spend on each.

Everybody wants the very best, better education for the young, housing for the elderly, pure water, the best of fire and police protection, better roads, etc. The question is how do we attain these goals. This generation has no utopia. Its idea is the happening, let it be concrete, let it be vivid, let it be personal, let it be now.

The Mayor & City Council did not shy away from any exertion, decision or embarrassment, why not intelligently accept the same degree of community responsibility and participation to anticipate and prevent trouble, to avoid trouble and to increase the efficiency, economy and amenity of our City. What links us all is the mind and the uses to which we put it. What brings us together is our common understanding of what makes up our heritage.

We have been planning and may I add it's probably better to have planned and lost than never to have planned at all.

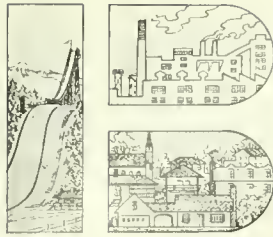
Patience, understanding, a little time and an earnest desire to help. After that, the rest comes simply.

Sincerely

Norman J. Fremeaine

Mayor

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

City Treasurer

Issued over 16,982 payroll checks.

Issued over 5,143 other checks.

Deposited \$5,522,844.62 in designated depositories and disbursed \$5,678,541.97.

Issued \$1,500,000.00 and repaid \$2,400,000.00 tax anticipation notes.

Finance Department

Issued 1,870 Purchase Orders (excluding Schools).

Called for 33 bids during the year.

Kept the Central Accounts for the whole City for expenditures totalling \$5,678,541.97.

Billed various departments for 115,533 gallons of gasoline dispensed through Central Services.

Billed various departments for supplies to the amount of \$1,886.80 through Central Services.

Kept records for Industrial Development Committee, Planning Board, Educational Building Study Committee.

Tax Collector

Sent 8227 Poll and Head Tax Bills

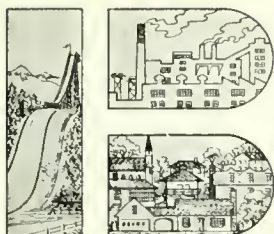
Sent 5500 Property Tax Bills

At the close of the fiscal year 94.8% of the 1967 Tax Levy had been collected.

Respectfully submitted,

L.Laurier Rousseau
Tax Collector

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

City Clerk

During the year 1967, the office of the City Clerk filed and indexed 1526 financing statements, sales and mortgages, recorded 134 marriages, 308 births and 195 deaths. 8,700 cars, trucks etc. were registered - 676 dogs licensed.

Copies of all vital statistics were forwarded to the Department of Vital Statistics at Concord and copies of all birth certificates were made for parents.

Cemetery lots were sold and deeds issued and recorded.

Orders were issued for the digging of all graves.

Bills were collected for work done by the Public Works and Fire Departments.

All cash collected was turned over to the City Treasurer each week and a report of all cash transactions in the office was issued to the City Treasurer once each month.

A report was issued each month to the State Retirement System.

The city clerk also acts as clerk of the City Council, recording minutes of each meeting, public hearings, filing and indexing petitions, reports.

The city clerk is also agent for the N.H. Fish & Game Department.

VITAL STATISTICS

The following tabulation shows the listings of marriages, births and deaths as recorded during the past five years:

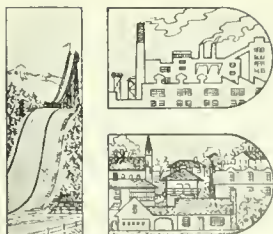
| | 1963 | 1964 | 1965 | 1966 | 1967 |
|-----------|------|------|------|------|------|
| Marriages | 121 | 102 | 111 | 133 | 134 |
| Births | 381 | 352 | 307 | 266 | 308 |
| Deaths | 189 | 161 | 221 | 201 | 195 |

FINANCIAL

Collected for the City of Berlin and credited to the appropriate departments, the following sums:

| | | |
|-----------------------------|------------------|--------------|
| Automobile taxes | \$125,513.85 | |
| Dog licenses | 1,540.70 | |
| City Hall & Other Buildings | 215.81 | |
| Public Works Dept. | 9,562.89 | |
| Fire Dept. | 287.78 | |
| Municipal Halls | 259.00 | |
| City Clerk's Dept. | 520.00 | |
| City Clerk's Dept.--fees | 4,954.07 | |
| Tax Deeds | 200.00 | |
| Central Services | <u>20,176.28</u> | \$163,230.38 |
| Paid to City Treasurer | | \$163,230.38 |

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

Assessors' Department

The following is a summary inventory of taxable property in the City of Berlin for the year 1967.

| | |
|--|----------------|
| Real Estate Land & Buildings | \$ 41,007,510 |
| Factory Buildings & Land | 16,061,790 |
| Factory Machinery | 16,525,510 |
| Electric Plants | 11,144,520 |
| Stock in Trade of Merchants | 2,834,390 |
| Stock in Trade of Manufacturers | 2,993,130 |
| Boats and Launches 104 | 21,840 |
| Dairy Cows 15 | 1,500 |
| Poultry 3,030 | 1,215 |
| Gasoline Pumps & Tanks | 104,960 |
| Road Building & Construction Machinery | <u>178,610</u> |

TOTAL Valuation Before Exemptions Allowed 90,874,975

| | |
|------------------------------|------------|
| LESS: War Service Exemptions | 928,000 |
| Blind Exemptions | 5,000 |
| Neatstock Exemptions | 1,000 |
| Poultry Exemptions | <u>350</u> |

Total Exemptions Allowed 934,350

NET TOTAL Valuation On Which Tax Rate is Computed \$89,940,625

1967 Taxes Committed to Collector:

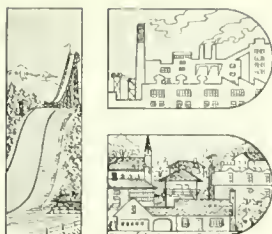
Tax Rate: \$27.00 per thousand

| | |
|---------------------------|-----------------|
| Property Taxes | \$ 2,428,396.88 |
| Poll Taxes | 13,140.00 |
| National Bank Stock Taxes | 1,275.97 |

SPECIAL WARRANT

| | |
|--------------------------|--------------------------|
| Property Taxes | 1,136.43 |
| Yield Taxes | City 3,517.38 |
| | State N.H. <u>703.47</u> |
| | 4,220.85 |
| State of N.H. Head Taxes | 41,135.00 |

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

Report of Police Department

Report of City Marshal

To His Honor the Mayor and the City Council.

Gentlemen:

I herewith submit my report as City Marshal for the year ending December 31, 1967.

The function of the police department is to prevent crime, apprehend those who have committed criminal acts and bring them before the courts. This department is also charged with enforcement of the laws and ordinances of the city, and the control of traffic.

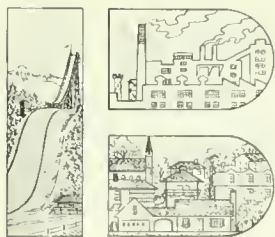
Some of the departmental activities during the year:

| | |
|--|------|
| Complaints investigated | 1087 |
| Escorts to Banks, Post Office | 928 |
| Automobile accidents investigated | 359 |
| Railroad cars checked | 73 |
| Animal Calls | 737 |
| Ambulance Calls | 211 |
| Doors found unlocked, owner notified | 727 |
| Emergency blood run | 10 |
| Complaints on dogs | 117 |
| Deaths Investigated | 16 |

Investigation of Crimes

| | |
|--|-----|
| Assaults | 15 |
| Burglary-Breaking & Entering | 25 |
| Auto Theft | 6 |
| Larceny | 44 |
| Narcotics-Possession | 1 |
| Malicious Damage | 39 |
| Violation of Motor Vehicle Laws | 325 |
| Drunkenness | 45 |
| Driving While Intoxicated | 60 |
| Illegal Possession (Alcoholic beverages) | 33 |
| Disorderly & Vagrancy | 18 |
| All others | 51 |

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

Fire Department

The Fire Department is responsible for the safety of persons and property from fire, this includes fire prevention as well as fire fighting. The Department is also responsible for electrical service to other City Departments.

Total number of full time personnel is 27. This includes The Chief, 3-Assistant Chief's, 3-Captains. The City Electrician, the electrician's Helper and 18 Fire Fighters. In addition there are 27 Call Men.

The Department is housed in two buildings and operates seven vehicles. Three Pumps, one Aerial Ladder Truck, one Tank Truck, The Chief's Car and The City Electrician's Service Truck. Bids have been submitted for the purchase of a new 1000 gallon Pumper in 1968.

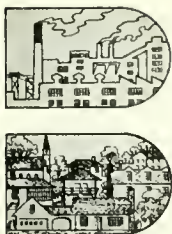
During 1967, minor equipment was purchased for each Engine to meet the requirements of The National Fire Protection Association. All permanent members of the Department were issued Plectron Home Alarm Receivers, enabling them to get to the fire scene much quicker. Three members of The Call Department also have receivers. They in turn contact all other Call Department members.

The Department has taken advantage of the State of New Hampshire Fire Service Training. All permanent members have received certificates, for having satisfactorily completed the following courses. Basic Firemanship, Basic Pumps, Advance Pumps, Ladders, Hose, and Self Contained Breathing Apparatus. Training films were shown to all members at regular intervals.

Invalid stickers were placed on doors and windows of 42 homes.

In providing fire protection for the City, the Department travelled 938 miles, worked 229 hours and 16 minutes, used 1,550 feet of 2½" hose, 6,450 feet of 1½" hose, 11,235 feet of ¾" booster line. Used 48,450 gallons of water from booster tanks, used 280 feet of ladders, used 45 lbs. of extinguisher dry powder, used 40 lbs. of Co2 chemical, 10 gallons of Jet X Foam liquid. Scott Air Packs were used 22 times and the Smoke ejector and generator 8 times. Flood light units were used twice and Indian Pumps 8 times. Chimney weight used on plugged chimneys 3 times.

BERLIN



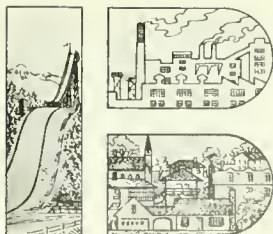
NEW HAMPSHIRE 03570
The City That Trees Built

Fire Department

THE FIRE DEPARTMENT HAD THE FOLLOWING ALARMS:

| | |
|--|-----------|
| Residential (dwellings) | 52 |
| Mercantile (stores) | 16 |
| Manufacturing (mills) | 18 |
| Storage Plants | 1 |
| Non residential buildings | 4 |
| Public Utilities | 2 |
| Grass, brush and dumps | 62 |
| False alarms and smoke scares | 18 |
| Automobiles and trucks | 28 |
| Investigation and emergency | 16 |
| Miscellaneous, Inspections and training | 78 |
| Total | 295 calls |

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

Civil Defense

MEMORANDUM

February 16, 1968.

To: Mr. Norman Tremaine
Mayor

From: Mr. Irving W. Quimby
Director of Civil Defense

Subject: Annual Report, January 31, 1968

We are continuing to participate in the Federal Government Personnel and Administration Program in which the City of Berlin receives 50% of the expenditures of these functions.

A training program for our Civil Defense Police Unit in the art of pistol shooting was initiated and we sent two teams consisting of four men on each team to the N.H. Civil Defense Tournament in Newport, N.H. We are proud to announce that one team won first place in the target shooting event.

We sponsored a course in Civil Defense Management presented by the University of New Hampshire which was well attended by Directors of the North Country Communities.

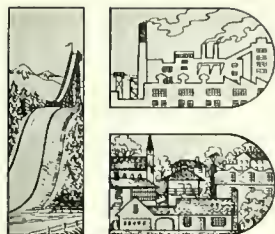
Two of our Radiological Monitor Instructors attended an advanced course at the University of New Hampshire and they received favorable reports.

A number of our city departments are taking advantage of the Surplus Equipment that is available at a minimum cost. We were fortunate to obtain an inter-communication system for the Police Department at no expense to the city.

We have requisitioned the Federal Government for matching funds for the purchase of radios that will enable us to have communications from our Emergency Operating Center in City Hall with our City and Police networks.

We, also, participated in the Federal Government's Home Basement Shelter Survey.

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

Health Department

1967 - 68

INSPECTION SERVICES OF THIS DEPARTMENT:

Inspected 6 Dairies (including 20
producer/farmers)
Inspected 50 Restaurants
Inspected 43 Markets
Inspected 5 Lunch Programs (School)
Issued 127 building permits having an
estimated construction cost in excess
of \$422,681.00
Issued 119 building permits with no
declared/stated value

CLINICAL ATTENDANCE RECORD:

| | |
|---|-----|
| Baby | 890 |
| Pre-School | 840 |
| Orthopedic | 304 |
| Tuberculosis | 90 |
| Diabetes Detection (Community Level) | 835 |
| Diabetes Re-test | 104 |

PUBLIC HEALTH NURSING:

MEDICAL-CLINICAL SERVICES:

| | |
|---------------------------|------|
| Number of Office Patients | 1028 |
| Number of Office Visits | 1440 |

| | |
|---|------|
| Number of home nursing visits | 4178 |
| Number of home nursing patients | 1684 |
| Number of school nursing visits | 345 |
| Number of 1st grade examinations | 200 |
| Number of student inspections | 1760 |
| Number of home visits (students) | 22 |
| Number of children referred to state social agencies | 19 |
| Number of defects found at school | 1526 |
| Number of physiotherapist visits | 79 |

IMMUNIZATIONS GIVEN DURING THE YEAR:

| | |
|-------------------|-----|
| Sabin Vaccine | 768 |
| D.T.P. Injections | 727 |
| Smallpox Vaccine | 213 |
| Measles Vaccine | 165 |
| Influenza Vaccine | 119 |
| D.T. Vaccine | 80 |
| Rabies Vaccine | 314 |
| Dogs | 236 |
| Cats | 78 |

SPECIAL SCHOOL TESTING PROGRAMS:

| | |
|-------------------|-----|
| Audiometer Tests | 215 |
| Ortho-Rater Tests | 153 |

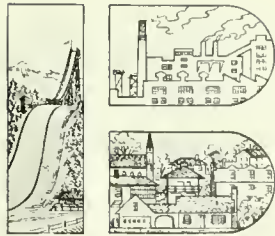
RESPECTFULLY SUBMITTED:

BOARD OF HEALTH

Edouard M. Danais, M.D.
William H. Barrett
Katherine D. Walker

Robert A. Delisle
Health Officer

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

Relief Department

THE FUNCTION OF THE WELFARE DEPARTMENT IS:

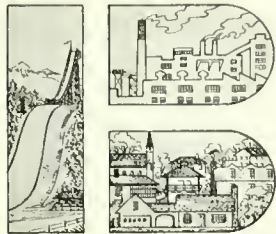
To assist persons in need, to advise as to what type of assistance a needy citizen is entitled to and refer all appeals to the proper agencies such as: The Office of Economic Opportunity, Vocational Rehabilitation, State Welfare, County Welfare, Probation Department.

This Department also participates in all Federal and State agencies in paying the City's Share of Old Age Assistance, Alien Old Age Assistance, Aid to Permanently and Totally Disabled.

EXPENDED BY THE DEPARTMENT:

| | |
|--------------|--|
| \$ 7,437.34 | Medical |
| 8,577.44 | Groceries |
| 10,661.02 | Board and Care |
| 34,386.16 | Old Age Assistance |
| 1,794.22 | Fuel |
| 4,866.29 | Rent |
| 255.02 | Footwear |
| 1,432.48 | Clothing |
| 782.31 | Miscellaneous |
| 11,404.08 | Administration |
| 22,525.70 | Alien Old Age Assistance |
| 21,483.33 | Aid to Permanently and Totally Disabled |
| 74.00 | City Project |
| <hr/> | |
| \$125,679.39 | |
| -121,568.00 | Appropriation of Department |
| <hr/> | |
| \$ 4,111.39 | Expended over our Budget. |
| | |
| \$ 2,292.54 | Refunds turned in to the Treasurer's Office. |

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

RELIEF DEPARTMENT

AIDED THE FOLLOWING DURING THE FISCAL YEAR Feb. 1, 1967 to Feb. 1, 1968:

28 cases comprised of 109 individuals and 15 singles on direct relief

26 cases comprised of 133 individuals and 6 singles on soldiers' aid

1 case of board and care of children

2 cases comprised of 13 individuals and 4 singles transferred to the
County

42 cases on Aid to Totally and Permanently and Totally Disabled

33 cases on Alien Old Age Assistance

111 cases on Old Age Assistance

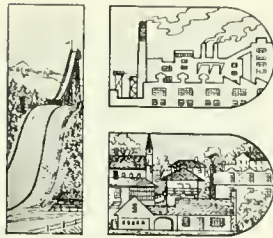
268 total cases for year with a monthly average of 187

467 total individuals for year with a monthly average of 245

Respectfully submitted,

Maurice A. Belanger
Overseer of Public Welfare

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

Berlin Recreation Department

The function of this Department is to maintain and provide adequate Parks and Playgrounds, plus an interesting and well balanced indoor and outdoor recreation program for all its citizens.

The Parks and Playgrounds Department erected a new 7 ft. chain link fence, 540 ft. in length, along Community Street which surrounds a portion of Community Field. Installed a new chain link fence, 290 ft. in length, at Hutchins Street Playground and a 6 ft. chain link fence, 100 ft. in length at Brown School.

The flagpole formally at the old Post Office was given to the City by the Post Office Department and erected at Glen Avenue Park.

The Department took an active part starting several City wide events, organized City wide groups and assisted others on a volunteer basis.

This past year the Department organized and directed a retarded program with the help of Mrs. Marie Hawkinson and Mrs. Elaine Silts. This included free use of the Community Club swimming pool, for which all of us are grateful to the Management and Club Directors. The Recreation gymnasium is used by these youngsters on Mondays and Fridays for games and arts and crafts.

Two hundred children between the ages of 8-12 were guests of the Wildcat Mt. Corp. for a free trip up the Mountain.

The Department increased the Pee-Wee Hockey league from four to six teams to accommodate all the children who wanted to play hockey.

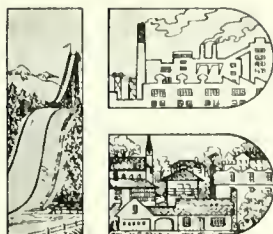
On December 28, the recreation gymnasium was opened to the public and programs are now in full swing, with close to 2,000 people coming in to participate or be spectators. At the present time there are 28 basketball teams, a women's calisthenics class and an adult badminton group.

Completed Hutchins Street Playgroung with baby and junior swings.

Special events held in Berlin this past summer, using recreation facilities at Memorial Field was the State of New Hampshire, American Legion Tourney and the Trouble Shooting Contest. The Governor Volpe pirates played the Midget League all stars at Community Field.

In closing, our sincere thanks to the Mayor and City Council, Churches, Civic Organizations, Businesses, Berlin Reporter, Radio Stations WBRL and WMOU, Parochial and Public Schools and all Department Heads, for their assistance during the past year.

BERLIN



NEW HAMPSHIRE 03570
The City That Trees Built

Librarian's Report

Library Statistics, 1967

| | <u>Adult</u> | <u>Juvenile</u> | <u>Total</u> |
|-----------------------|--------------|-----------------|--------------|
| Fiction | 13,977 | 17,989 | 31,966 |
| Philosophy | 587 | 11 | 598 |
| Religion | 226 | 109 | 335 |
| Social Science | 1,040 | 732 | 1,772 |
| Philology | 47 | 94 | 141 |
| Natural Science | 730 | 2,429 | 3,159 |
| Useful Arts | 963 | 1,081 | 2,044 |
| Fine Arts | 655 | 1,162 | 1,817 |
| Literature | 858 | 469 | 1,327 |
| French | 60 | -- | 60 |
| History | 820 | 819 | 1,639 |
| Travel | 450 | 484 | 934 |
| Biography | 962 | 1,085 | 2,047 |
| General | 47 | 148 | 195 |
| Periodicals | <u>3,765</u> | <u>343</u> | <u>4,108</u> |
| Total | 25,187 | 26,955 | 52,142 |

ACCESSIONS, REGISTRATIONS, ETC.

| | |
|---|--------|
| Number of volumes in Library, Dec. 31, 1967 | 30,472 |
| Number of volumes purchased in 1967 | 1,625 |
| Gifts to the Library | 62 |
| Books lost and discarded | 1,108 |
| Total books, Dec. 31, 1967 | 30,889 |
| Borrower's cards in Library, Dec. 31, 1967 | 7,620 |
| Withdrawals | 304 |
| New registrations | 620 |
| Total registrations | 7,620 |
| Books mended | 544 |
| Out of town registrations | 25 |
| Number of books borrowed from State Library | 357 |

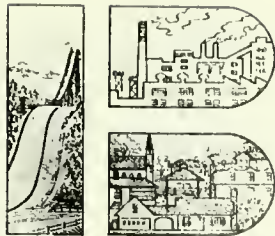
Two members of the staff graduated from
 Library Techniques Summer School.

A special program was held for Book Week.

Respectfully submitted,

Germaine Thompson
 Librarian

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

School Department

Personnel in the School Department are: Superintendent of Schools, Principal, Jr.-Sr. High School, Assistant Principal, 2 Guidance Counselors, 1 Librarian, 1 School Nurse, 90 Classroom Teachers, 5 Secretaries, 1 Attendance Officer, 1 Bus Supervisor, 4 Part-Time bus drivers, 1 Maintenance Foreman, 1 Assistant Foreman, 8 Custodians, 1 Cafeteria Manager, 2 Cooks and 3 Assistants, making a total of 126 people, 118 full time and 8 part time.

TOTAL REGISTRATIONS

As of January 31, 1968

| | Kdgn | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | PG | Total |
|-------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----|-------|
| Bartlett | 52 | 31 | 35 | 25 | 16 | 43 | 30 | | | | | | | | 232 |
| Brown | 51 | 62 | 57 | 60 | 66 | 66 | 69 | | | | | | | | 431 |
| Marston | 61 | 32 | 28 | 27 | 35 | 25 | 36 | | | | | | | | 244 |
| King | 59 | | | | | | | | | | | | | | 59 |
| Junior High | | | | | | | | 191 | 194 | 230 | | | | | 615 |
| Senior High | | | | | | | | | | | 246 | 218 | 219 | 1 | 684 |
| Totals | 223 | 125 | 120 | 112 | 117 | 134 | 135 | 191 | 194 | 230 | 246 | 218 | 219 | 1 | 2265 |

Evaluation by New England Association of Colleges and Secondary School

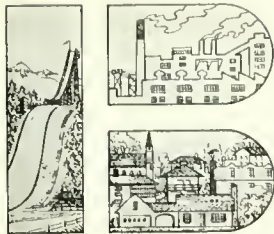
Date of last evaluation: 1959

Next scheduled evaluation: 1969

Graduates of 1967

A good percentage of the members of the class of 1967 are continuing their education at various post-secondary institutions. Twenty three are attending the University of New Hampshire, three are at Plymouth, and two at Keene. Twenty are attending the following out of state colleges and universities: Oswego, Colby, Tufts, Husson, Boston University, University of Pennsylvania, Dartmouth, Simmons, University of Vermont, Free Will Baptist College, St. Michael's, St. Olaf, Bentley, and Springfield College.

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

SCHOOL DEPARTMENT

Why Kindergarten?

Kindergarten is the first year of a child's school life. What happens during this year greatly influences a child's future in school and even his whole adjustment to social living and his development as a personality.

Besides skills, the object of kindergarten is to help children make adjustment to school a natural part of the process of growing up. If a child can learn to live peaceably with other children, to play the game of give and take, and thus become socially adjusted, he has achieved the greatest accomplishment of the kindergarten.

Federal Programs

Elementary and Secondary Educators Act

Title I

Remedial Reading
Contract for service with Mental Health Center
Summer reading program
Guidance and testing services
Special education class, Bartlett School

Title II

Library and audio-visual material for public and parochial schools.

Title III

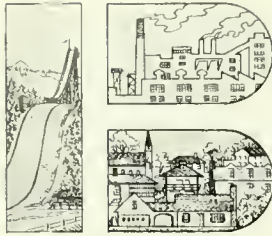
Regional program bringing assemblies, work shops, and cultural activities to public and parochial schools.

Vocational Act of 1963 - Work-Study Program

January - June, 1967 In-school program for 5 vocational boys doing general clean-up and painting work, wages paid by federal program.

June - August, 1967 13 boys participated. Some of the work included the complete repainting of the Marston and Bartlett interiors, cleaning at Brown School, window washing, floor washing, etc., at Junior and Senior High and painting of the gym locker and shower rooms.

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

SCHOOL DEPARTMENT

Manpower Training

Welding Program - January 31, 1967 to January 31, 1968

Three programs for a total of 36 weeks. Will continue until May, 1968.

Machine Operator Program - Started December 4, 1967 and will continue for 40 weeks.

Basic Adult Education

(For students who left school in elementary years)

One class, level one

One class, level two

Two French Pilot (experimental) Sections

Financed federally

Head Start

Length of time - six weeks

Participants - 61 children, 4 teachers, 4 assistants

All had medical, dental exams. Fifty had corrective dental work.

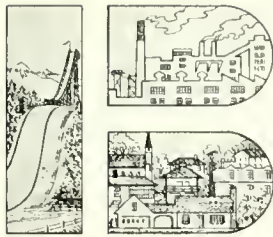
Hot lunches were served

Federally financed

Finances

Proposed budget, 78.8% is for all salaries, social security, and retirement of personnel.

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

Public Works Department

TOTAL PERSONNEL 67

The Public Works Department continued its usual maintenance and construction program throughout the year. Its regular service continues to grow each year as demands for more services arise.

Our regular services include repair of sidewalks, streets, sewers, garbage collecting, snow and ice control, cleaning streets and airport, maintenance of traffic signs throughout the city and general care of cemeteries. We also have a repair crew at the garage for the care and maintenance of nearly all city vehicles.

Some of the major construction and repair jobs for the year 1967 are as follows:

New catch basins installed on the following streets:

| | |
|------------------------------|-------------------|
| Enman Hill | First Avenue |
| Brown Avenue | East Mason Street |
| Main Street | Hill Street |
| Eighth Street | Main Street |
| Standard Street | Glen Avenue |
| Western Avenue | Wight Street |
| Cor. Beaudoin & Coos Streets | Park Street |
| Hillside Avenue | Sweden Street |
| Sullivan Street | Green Street |

Catch Basins repaired on the following streets:

Diane Street
Third Avenue
Fourth Avenue

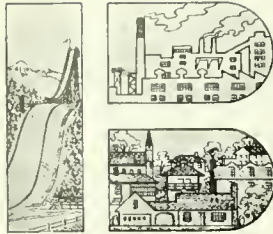
New manholes installed on

Third Avenue
Diana Street
First Avenue
Guilmette Street
Houley Street

New Sewers constructed

Summer & Elm Streets
Emery Street
Riverside Drive
Livermore Avenue

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

PUBLIC WORKS DEPARTMENT

Repaired broken sewers on the following streets:

Green Street
Labossiere Street
Enman Hill
Third Avenue
Sweden Street

Repaired Dead River Culvert on
Main Street

Retaining Walls constructed on
Western Avenue
Coos Street

Cleaned along wall
Prospect Street

Repaired Retaining Wall
Church Street

Graded side of Road:

East Mason Street
Highland Park Area
Grafton & Gendron Streets
Riverside Drive

Memorial Field
Shelby Street
At Airport

At Vocational School
Grading, loaming and paving at new Police Station
Grading bank on First Avenue with bark

Widening Streets:

King Street

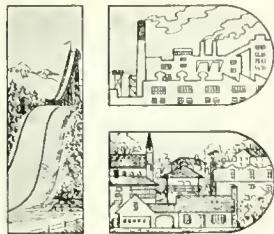
Reconstruction of streets or part of streets:

Tenth Street
School Street
First Avenue
Coos Street

Removed stumps from the following streets:

Willard Street
Emery Street
Hillside Avenue
Pleasant Street

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

PUBLIC WORKS DEPARTMENT

The following streets or parts thereof were topped with hot asphaltic concrete:

| | |
|------------------|-------------------|
| First Avenue | Rockingham Street |
| Glen Avenue | Denmark Street |
| Sweden Street | Blanchard Street |
| Park Street | Tenth Street |
| Maple Street | Spring Street |
| Hillsboro Street | Emery Street |
| Spruce Street | Goebel Street |
| Hillside Avenue | School Street |
| Beaudoin Street | Spring Street |

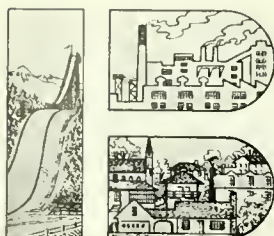
The following streets were sealcoated with asphaltic oil seal and chips:

| | |
|--------------------|-------------------|
| West Road | Wescott Street |
| North Road | Pershing Avenue |
| Woodrow Street | Argonne Street |
| McGee Street | Lincoln Avenue |
| Howard Street | Winter Street |
| Hermanson Street | Arthur Street |
| Williams Street | Cedar Street |
| Twelfth Street | Spruce Street |
| Highland Park Ave. | Demers Street |
| Poplar Street | Francis Street |
| Portland Street | Boulay Street |
| Legassie Street | Alice Street |
| Ash Street | Off Alice Street |
| Corbin Street | Duguay Street |
| Old Glen Avenue | Sixth Avenue |
| Nibroc Street | Fourth Avenue |
| Brown Street | Charron Street |
| Stratford Street | Hill Street |
| Carroll Street | Second Avenue |
| East Mason Street | Mink Street |
| Enman Hill | Hinchey Street |
| Kent Street | Rockingham Street |
| Marble Street | Norway Street |

Penetration of streets only:

French Hill Road
Shelby Street
Charron Street

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

Sealer's Report for 1967

SCALES

| | | | | | |
|-------------------|------------|----|-------------|------------|----|
| PLATFORM: | Checked: | 22 | COMPUTING: | Checked: | 75 |
| | OK: | 15 | | OK: | 42 |
| | Adjusted: | 6 | | Adjusted: | 32 |
| | Condemned: | 1 | | Condemned: | 1 |
| COUNTER PLATFORM: | Checked: | 8 | PERS. SLOT: | Checked: | 5 |
| | OK: | 5 | | OK: | 3 |
| | Adjusted: | 3 | | Adjusted: | 2 |
| SUSPENSION: | Checked: | 18 | WEIGHTS: | Checked: | 52 |
| | OK: | 11 | | OK: | 52 |
| | Adjusted: | 7 | | | |
| COUNTER: | Checked: | 16 | | | |
| | OK: | 15 | | | |
| | Adjusted: | 1 | | | |

MEASURING DEVICES

| | | | | | |
|------------------|----------|----|-----------|------------|------|
| CLOTH & LEATHER: | Checked: | 4 | PACKAGES: | Checked: | 3440 |
| | OK: | 4 | | OK: | 3314 |
| YARD STICKS: | Checked: | 20 | | Under wgt. | 122 |
| | OK: | 20 | | Over wgt. | 4 |

PUMPS

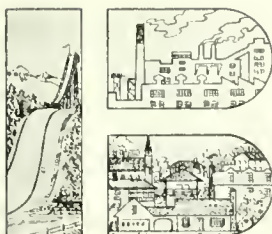
| | | | | | |
|-----------|-----------|-----|------------------|----------|------|
| GASOLINE: | Checked: | 121 | COAL TRUCKS: | Checked: | 2 |
| | OK: | 112 | | OK: | 2 |
| | Adjusted: | 9 | MILK CONTAINERS: | Checked: | 2420 |
| GREASE: | Checked: | 31 | | OK: | 2400 |
| | OK: | 31 | | Under: | 20 |
| KEROSINE: | Checked: | 4 | | | |
| | OK: | 4 | | | |

Fuel Oil Trucks & Gas 53
are checked with the State
Inspectors in September.

I herewith submit my report as Sealer of weights and measures
for the year ending January 31, 1968.

Emile J. Parent
Sealer of Weights & Measures

BERLIN



NEW HAMPSHIRE 03570
The City That Trees Built

Report of District Court

January 31, 1967 - January 31, 1968

To the Mayor and City Council, Berlin, N.H.

I herewith submit my report as Clerk of the Berlin District Court for the Fiscal year ending January 31, 1968.

| | | |
|---|------------|-------------------|
| Cash in Bank, January 31, 1967 | None | |
| Income from fines and forfeitures | \$8,733.00 | |
| Small Claims Income | 175.00 | |
| | | <u>\$8,908.00</u> |

| | | |
|----------------|--------------|-------------------|
| DISBURSEMENTS: | Total Income | <u>\$8,908.00</u> |
|----------------|--------------|-------------------|

| | | |
|---------------------------------------|------------|-------------------|
| State Departments: | | |
| Motor Vehicle Department | \$2,965.00 | |
| Fish & Game Department | 36.00 | |
| Dept. of Employ. Security | 32.00 | |
| | | <u>\$3,033.00</u> |
| City Treasury | | 5,454.81 |
| Small Claims, Judge J.L. Blais | | 107.00 |
| Small Claims, Judge G.H. Keough | | 33.00 |
| Miscellaneous Court Expenses | | <u>280.19</u> |
| (Statement Attached) | | |
| Total Disbursements | | \$8,908.00 |

| | |
|-------------------------------|------|
| Cash on Hand January 31, 1968 | None |
|-------------------------------|------|

| | |
|--|----------|
| Cash in Bank January 31, 1968 (Peace Bond) | \$500.00 |
|--|----------|

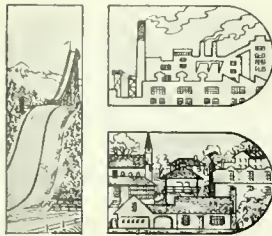
The above \$500.00 is not included in income, as it is simply being held by the court, as a peace bond.

Detailed statement of all disbursements paid for expenses of the Court during the year.

| | |
|--|--------------|
| Bank Charges | \$ 10.65 |
| Complaints & Warrants, Rae S. Laraba | 39.00 |
| Equity Publishing Corp., Statutes | 25.00 |
| Surety Bond, Clerk, Vaillancourt & Woodward Ins. | 15.00 |
| Attendance of Clerk at conference in Concord, N.H. | 25.60 |
| Attendance of Judge, J.L. Blais, 3 day conference in Concord, N.H. | 72.38 |
| Witness Fees & Mileage for same | <u>92.56</u> |
| Total Court Expenses | \$280.19 |

Lucien A. Fortier, Clerk

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

Berlin Industrial Development Committee

Robert Theriault, Chairman

Richard Blais
Donald Borchers
James Burns
Alex Chapman
Sylvio Croteau
Vincent Dinardo
Valmore Doucette
Ted Dydowicz

Channing Evans
Gaston Fillion
Bernard Gallagher
Gerard Gionet
John Gothreau
J. Murray Hamilton
John Jacobs
Paul Lacasse

Paul Lessard
Maurice Levesque
Jos. Ottolini
Edward Ouellette
Paul Sylvestre
Norman Tremaine
Henry Turgeon
Albert Drouin

The past year has probably been the most important in our eight year history. The trend of reduction in industrial jobs available reversed itself. The remaining jobs became more secure and the demand took an upward trend in our area. The major contributing factors have been expansions at Brown Company, Groveton Paper, and the establishment of Milan Footwear in Berlin. Three small unsuccessful concerns closed during the year.

Several prospects came to our city during the year. At the time of this writing, we have an expansion in view and negotiations are going on for the purchase of a closed mill.

Contacts were made with the government of the Province of Quebec with the intentions of promoting the importing of unfinished products to be finished in this area. These representatives were very receptive to our plans and have promised to promote this.

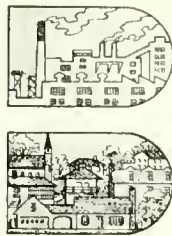
A labor survey was conducted amongst the people who had left the area because of lack of employment. The majority, when questioned, stated they would return to the area if suitable employment was available in their line of work. This survey has proven that we could furnish immediately over one hundred tradesmen to a metal working industry. The Committee aided by the state will concentrate on attracting this type of the industry in the coming year.

The Committee also participated in other economic development for the area, such as the East-West Highway proposal, the development of the Andros-coggin and others. Mayor Tremaine, as committee member, attended all meetings of the East-West Highway Association.

The honorable Mayor and Council approved a budget of \$5,900.00 and we returned to the city the amount of \$3,634.55 as funds unexpended for the year 1967.

Every member of the Committee worked for the area without compensation. Everyone attended monthly meetings.

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

FORTY-THIRD ANNUAL REPORT
of the
BERLIN WATER WORKS
1967

Chairman
Michael Murphy

Clerk
Richard Gunn

Members of the Board

Norman Tremaine, Mayor, Member Ex-Officio

Michael Murphy..... Term expires 1968
Richard Gunn..... Term expires 1969
Edward Murphy..... Term expires 1970
Robert Gagliuso..... Term expires 1971

Superintendent and Cashier
Ernest E. Tankard

Assistant Superintendent
Clarence Pickford

Assistant Cashier
Catherine Pederson

BERLIN NEW HAMPSHIRE 03570 *The City That Trees Build*

BERLIN WATER WORKS

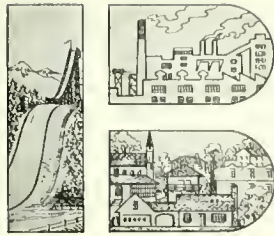
MEMBERS WHO HAVE SERVED ON THE BOARD

| | | | |
|---------------------------|------|------|------|
| George F. Lovett..... | 1925 | | 1941 |
| Otto J. A. Dahl..... | 1925 | | 1939 |
| Thomas H. Samson..... | 1925 | | 1928 |
| J. J. O'Connell..... | 1925 | | 1931 |
| Henry G. Gosselin..... | 1928 | | 1947 |
| Ernest J. Gagnon..... | 1932 | | 1942 |
| Richard Christiansen..... | 1939 | | 1960 |
| Leroy J. Hughes..... | 1942 | | 1944 |
| Leo G. Frechette..... | 1942 | | 1946 |
| Arthur W. O'Connell..... | 1944 | | 1946 |
| Edward Murphy..... | 1946 | | |
| Roland J. Brideau..... | 1947 | | 1963 |
| George Studd..... | 1948 | | 1952 |
| Francis L. Brannen | 1952 | | 1961 |
| Richard Gunn..... | 1960 | | |
| Michael Murphy..... | 1963 | | |
| Robert A. Gagliuso..... | 1963 | | |

MAYORS WHO HAVE SERVED ON THE BOARD EX-OFFICIO

| | | | |
|-------------------------------|------|------|------|
| Joseph A. Vaillancourt..... | 1925 | | 1926 |
| Eli J. King..... | 1926 | | 1928 |
| Edward R. B. McGee..... | 1928 | | 1931 |
| William E. Corbin..... | 1931 | | 1932 |
| O. J. Coulombe..... | 1932 | | 1934 |
| Daniel Fiendel..... | 1934 | | 1935 |
| Arthur J. Bergeron..... | 1935 | | 1938 |
| Matthew J. Ryan..... | 1938 | | 1939 |
| Aime J. Tondreau..... | 1939 | | 1943 |
| Carl E. Morin..... | 1943 | | 1946 |
| George A. Bell..... | 1946 | | 1947 |
| Paul A. Toussaint..... | 1947 | | 1950 |
| Aime A. Tondreau..... | 1950 | | 1957 |
| Guy Fortier (acting)..... | 1957 | | 1958 |
| Laurier Lamontagne..... | 1958 | | 1962 |
| Edward Schuette..... | 1962 | | 1965 |
| Dennis Kilbride (acting)..... | 1965 | | 1966 |
| Norman Tremaine..... | 1966 | | |

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

BERLIN WATER WORKS
COMMISSIONER'S REPORT

December 31, 1967

To His Honor the Mayor and City Council
City of Berlin, New Hampshire

Gentlemen:

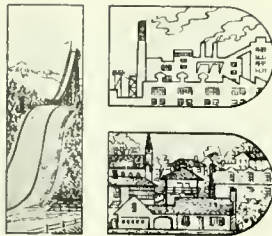
We submit herewith the forty-third annual report for the year 1967 for your consideration.

Revenue from water services in this City increased \$31,000.00. This increase was realized by an advance in water rates of 33 1/3 percent and went into effect July 1, 1967. We ended the year with a bank balance of \$21,600.00 in our checking account. Collections from water sales amounted to \$177,000.00 in 1967 as compared to \$146,000.00 in 1966. Outstanding unpaid water bills amounted to the small sum of \$277.15 and are all collectible. In 1958 we had a bond issue of \$200,000.00 for partial replacement of the Ammonoosuc Pipe Line. The final payment of \$20,000.00 was made in 1967. Interest for the past ten years on the issue totalled \$34,000.00.

The Ammonoosuc Pipe Line, eight miles long, was of wooden pipe construction built in 1927. Five miles has been replaced from time to time by our department so that a balance of three miles of 20 inch wooden pipe line still remained at the end of 1966. This year, a contract to replace the balance of three miles with transite water pipe was let to Clark and Fray Construction Company of Bridgeport, Conn. The pipe line was completed and put into service November 1, 1967 at a cost of \$355,950.00. The Economic Development Administration contributed one-half the cost. Our portion was financed by ten year debenture notes issued by two local banks. We have a balance left in this account of \$72,025.00 which we intend to use for future construction.

We take pride in calling your attention to the fact that we have finally reached a highly desirable peak of efficiency by being notified by the New Hampshire National Board of Underwriters that we are now rated a Class #1 water system. Classes are measured from #1 to #10. This makes the Berlin Water system the third in the State to acquire this rating. The others are Concord and Nashua.

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

BERLIN WATER WORKS

With the increase in water rates amounting to approximately \$50,000.00 annually, we will be able to make many significant improvements which will benefit our customers.

For details of your water system we respectfully refer you to our Superintendent's Report and for financial standing to the Auditors Report.

We also take this opportunity to thank your Honorable body for your continued valued support.

Respectfully submitted,

Board of Water Commissioners

Signed: Norman J. Tremaine
Mayor, Member Ex-Officio

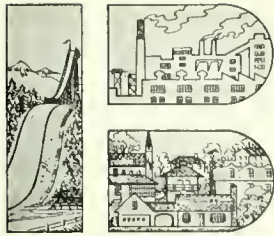
Michael I. Murphy
Chairman

Richard Gunn
Clerk

Edward Murphy
Commissioner

Robert A. Gagliuso
Commissioner

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

BERLIN WATER WORKS

SUPERINTENDENT'S REPORT

January 29, 1968

To His Honor the Mayor and Board of Water Commissioner
City of Berlin, New Hampshire

Gentlemen:

We submit herewith the forty-third annual report of the Berlin Water Works for the year 1967 for your consideration.

This year, the shortage was 5.06 inches below normal and for four consecutive years rainfall has averaged better than 5 inches below normal and occurred during the spring and fall seasons when consumption was at a minimum.

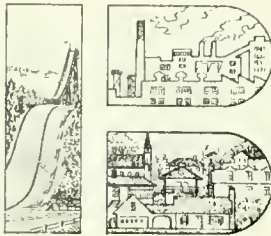
Main line meter readings indicated a consumption of 1,033,463,100 gallons of water for the year 1967, an increase of 60 million gallons over 1966 and is attributed to expansion of the new Brown Company paper mill.

Eight new services were added to the water system and thirty-eight were replaced from the main to the curb stop.

A recession in building occurred this year so extension of water mains was not necessary. However, our maintenance crew were involved in much repair work on our dams, replacement of old water services and assisting in the Ammonoosuc construction project.

This has been the first complete year of continuous fluoride treatment to our water supply. The state of New Hampshire Board of Health recommends a minimum fluoride residual of 1 part per million and a maximum of 1.5 parts per million. To date, we have not been able to supply a constant concentration of this chemical to the water supply. Residual determination of fluoride concentration is made by colorimetric methods. More recent developments in methods used show that the colorimetric method has some interference from turbidity and chlorine. Consequently false readings are the result. The State and Local Health Departments are working on this and we hope shortly to have present problems solved.

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

BERLIN WATER WORKS

Now that the Ammonoosuc transmission water supply pipe line has been completed our next major project will be replacement of the remaining 2,000 feet of 12-inch wooden stave pipe line supplying water from the Horn Brook to Anderson Reservoir in the Success area. The pipe line is 2 miles in length, 1½ miles was replaced in 1953.

DUMMER YARD

We have one other wooden stave pipe line extending from Bean Brook reservoir in the Success area to the Dummer Yard chlorinating plant and supplying water to the East Side. Periodical failures of the pipe line make it imperative that we replace this line. We hope to replace part of this pipe line in 1968.

We hope that fire protection can be furnished to the northerly section of Willard Street in the year 1968. About 1,500 feet of cast iron water mains will be required, the renewal of many old house service lines and installation of 3 fire hydrants. Estimated cost will be \$12,000.00.

REGULATOR HOUSE

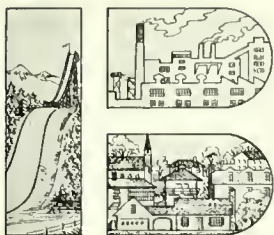
This building contains the flow control valves governing the water used in the city from the Ammonoosuc reservoir.

Manually operated valves are in use at the present time and it is our hope to install automatically controlled valves in 1968. Cost of the proposed project is estimated at \$5,000.00.

SUCCESS RESERVOIRS

There are five storage reservoirs comprising this water supply, four on the Horn water supply and one on the Bean Brook water shed. They are of cement and stone construction, some of them were built in the early 1900's. They all need major repair work done on them which we expect to do in 1968.

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

BERLIN WATER WORKS

SUPERINTENDENT REPORT

Following is a list of recommendations by the N.H. Board of Fire Underwriters and which we expect to complete within the next four years:

| | | |
|---|----------------------|------------------|
| Hillside Ave., Blanchard St. to High St. | 800 ft. 10-inch pipe | \$25,000.00 |
| Hillside Ave., High St. to Prospect St. | 500 ft. 8-inch pipe | 12,000.00 |
| Prospect St., Hillside Ave. to Perkins Lane | 500 ft. 8-inch pipe | 10,000.00 |
| Champlain St., Coos St. to Stratford St. | 1000 ft. 8-inch pipe | 20,000.00 |
| Installing valves on remaining hydrants (3) | | 1,500.00 |
| Keene Pipe Line, replacing wooden stave pipe | | 20,000.00 |
| Bean Pipe Line, replacing wooden stave pipe | | 21,000.00 |
| New Pipe Line, Hutchins St., Dummer Yard to Columbia Avenue | | 45,000.00 |
| New water tower and fire protection, Halverson Terrace | | <u>41,000.00</u> |

Our plans for the following four years are as follows: \$195,500.00

1968

New construction - water mains.

Larger water mains on westerly end of Willard Street, and hydrants for fire protection.

Replacement of one-half mile wooden pipe line between Keene and Anderson reservoirs.

Replacement of one-half mile wooden pipe line through Dummer Yard.

1969

New distribution line from Bean Brook pipe line to Columbia Avenue to replace Community Club pipe line.

1970

New water tower and fire protection for Halvorson Terrace.

1971

New pipe lines on Hillside Avenue, Prospect Street and Champlain Street.

I take this opportunity to thank the Water Board for demonstrating their support and guidance and to the employees for their cooperation.

Respectfully submitted,
ERNEST F. TANKARD

BERLIN WATER WORKS

1968 BUDGET

| | | |
|--|-------------------|---------------|
| Cash in Bank, January 1st, 1968 | \$ 21,598.45 | |
| Savings Account | 50,000.00 | |
| Outstanding uncollected water accounts | 327.75 | |
| Gross Income, 1968, estimated | <u>207,000.00</u> | \$278,926.20 |
| Less: uncollected for year, estimated | | <u>400.00</u> |
| Operating Income, estimated | | \$278,526.20 |

EXPENSES

| | | |
|---------------------------------------|-----------------|--------------|
| Gravity Supply - Labor and Expense | 7,000.00 | |
| Purification and Fluoridation Expense | 12,000.00 | |
| Filter Plant Expense | 1,000.00 | |
| Repairs to Mains | 8,000.00 | |
| Repairs to Services | 7,000.00 | |
| Repairs to Wooden Pipe | 1,000.00 | |
| Maintenance Expense | 12,000.00 | |
| Meter Department | 2,000.00 | |
| Meter Reading | 900.00 | |
| Thawing Expense | 500.00 | |
| General Office Salaries | 8,000.00 | |
| Insurance | 7,000.00 | |
| Stationery & Printing | 1,000.00 | |
| Garage Account | 10,000.00 | |
| Shop Expense | 2,000.00 | |
| Superintendence and Engineering | 9,600.00 | |
| Pumping Expense | 5,000.00 | |
| Ground Water System Expense | 2,000.00 | |
| Storehouse Expense | 7,000.00 | |
| General Expense | 7,000.00 | |
| Hydrant Expense | 6,000.00 | |
| Commissioners' Salaries | <u>1,100.00</u> | |
| Operating Expenses, Estimated | | \$117,100.00 |

IMPROVEMENTS

| | | |
|--------------------------------|------------------|-----------|
| New Services | 4,000.00 | |
| New Constructions, water mains | 30,000.00 | |
| Godfrey Dam | 10,000.00 | |
| Bean Dam | 5,000.00 | |
| Keene Pipe Line | 20,000.00 | |
| Bean Pipe Line | <u>21,000.00</u> | |
| Improvements, estimated | | 90,000.00 |

FINANCIAL EXPENSES

| | | |
|-------------------------------|-----------------|------------------|
| Notes | 25,000.00 | |
| Interest | <u>9,025.00</u> | |
| Financial Expenses, estimated | | <u>34,025.00</u> |

| | |
|--|---------------------|
| Total Expenses and Improvements, estimated | \$241,125.00 |
| Estimated Balance in Bank, December 31st, 1968 | <u>\$ 37,401.20</u> |

BERLIN WATER WORKS

1968 BUDGET

| | | |
|--|-------------------|---------------|
| Cash in Bank, January 1st, 1968 | \$ 21,598.45 | |
| Savings Account | 50,000.00 | |
| Outstanding uncollected water accounts | 327.75 | |
| Gross Income, 1968, estimated | <u>207,000.00</u> | \$278,926.20 |
| Less: uncollected for year, estimated | | <u>400.00</u> |
| Operating Income, estimated | | \$278,526.20 |

EXPENSES

| | |
|---------------------------------------|-----------------|
| Gravity Supply - Labor and Expense | 7,000.00 |
| Purification and Fluoridation Expense | 12,000.00 |
| Filter Plant Expense | 1,000.00 |
| Repairs to Mains | 8,000.00 |
| Repairs to Services | 7,000.00 |
| Repairs to Wooden Pipe | 1,000.00 |
| Maintenance Expense | 12,000.00 |
| Meter Department | 2,000.00 |
| Meter Reading | 900.00 |
| Thawing Expense | 500.00 |
| General Office Salaries | 8,000.00 |
| Insurance | 7,000.00 |
| Stationery & Printing | 1,000.00 |
| Garage Account | 10,000.00 |
| Shop Expense | 2,000.00 |
| Superintendence and Engineering | 9,600.00 |
| Pumping Expense | 5,000.00 |
| Ground Water System Expense | 2,000.00 |
| Storehouse Expense | 7,000.00 |
| General Expense | 7,000.00 |
| Hydrant Expense | 6,000.00 |
| Commissioners' Salaries | <u>1,100.00</u> |

| | |
|-------------------------------|--------------|
| Operating Expenses, Estimated | \$117,100.00 |
|-------------------------------|--------------|

IMPROVEMENTS

| | |
|--------------------------------|------------------|
| New Services | 4,000.00 |
| New Constructions, water mains | 30,000.00 |
| Godfrey Dam | 10,000.00 |
| Bean Dam | 5,000.00 |
| Keene Pipe Line | 20,000.00 |
| Bean Pipe Line | <u>21,000.00</u> |

| | |
|-------------------------|-----------|
| Improvements, estimated | 90,000.00 |
|-------------------------|-----------|

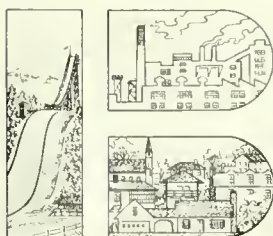
FINANCIAL EXPENSES

| | |
|----------|-----------------|
| Notes | 25,000.00 |
| Interest | <u>9,025.00</u> |

| | |
|-------------------------------|------------------|
| Financial Expenses, estimated | <u>34,025.00</u> |
|-------------------------------|------------------|

| | |
|--|---------------------|
| Total Expenses and Improvements, estimated | \$241,125.00 |
| Estimated Balance in Bank, December 31st, 1968 | <u>\$ 37,401.20</u> |

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

City of Berlin

CONTENTS OF REPORT

As of January 31, 1968

GENERAL FUND

| | |
|---|--------------|
| Balance Sheet | Exhibit A |
| Taxes Receivable | Schedule A-1 |
| Tax Deed Property | Schedule A-2 |
| Unredeemed Tax Sales | Schedule A-3 |
| Statement of Surplus | Exhibit B |
| Statement of Net City Debt | Schedule B-1 |
| Bonded Indebtedness | Schedule B-2 |
| Statement of Revenue | Exhibit C |
| Statement of Expenditures | Exhibit D |
| District Court - Receipts and Disbursements | Schedule D-1 |

OTHER FUNDS

| | |
|---|------------|
| Balance Sheets | Exhibits E |
| Statement of Income and Expense - Parking Meter Fund | Exhibit F |
| Statement of Cemetery Trust Funds | Exhibit G |

TREASURER'S REPORT OF RECEIPTS AND DISBURSEMENTS

Exhibit H

IRWIN SMALL COMPANY
CERTIFIED PUBLIC ACCOUNTANTS
185 MADISON AVENUE
NEW YORK 16 N.Y.

IRWIN SMALL, C.P.A.
DAVID SMALL, C.P.A.
SIDNEY M. HORN, C.P.A.

MURRAY HILL 5-6257

To the Honorable Mayor and Council
City of Berlin, New Hampshire

Gentlemen:

We have examined the balance sheet of City of Berlin, New Hampshire as at January 31, 1968 and the related statements of revenue and expenditures for the year then ended. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other procedures as we considered necessary in the circumstances.

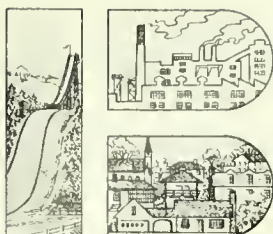
In our opinion, the accompanying balance sheet and statements of revenue and expenditures present fairly the financial position of City of Berlin, New Hampshire, as at January 31, 1968 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Respectfully submitted,

IRWIN SMALL COMPANY

New York, N.Y.
February 24, 1968

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

BALANCE SHEET

EXHIBIT A

As at January 31, 1968

ASSETS

Cash

| | | |
|-------------------------------------|---------------|--------------|
| Berlin City National Bank | \$ 90,305.51 | |
| L'Ange Gardien Credit Union | 5,845.56 | |
| The National Shawmut Bank of Boston | 300.00 | |
| Boston Safe Deposit and Trust Co. | 300.00 | |
| Petty Cash Funds | <u>725.00</u> | \$ 97,476.07 |

| | | |
|--|--|------------|
| <u>Taxes Receivable (Schedule A-1)</u> | | 153,120.30 |
|--|--|------------|

Other Assets

| | | |
|-------------------------------------|-----------------|-----------|
| Tax Deed Property (Schedule A-2) | \$ 3,967.56 | |
| Unredeemed Tax Sales (Schedule A-3) | <u>9,492.25</u> | 13,459.81 |

Deferred Charges

| | | |
|-------------------|-----------------|------------------|
| Housing Authority | \$ 7,129.63 | |
| Others | <u>8,248.15</u> | <u>15,377.78</u> |

TOTAL ASSETS

\$279,433.96

LIABILITIES AND SURPLUS

Liabilities

Due State of New Hampshire:

| | | |
|-------------|---------------|--------------|
| Head Taxes | \$12,478.00 | |
| Yield Taxes | <u>828.94</u> | \$ 13,306.94 |

Other Liabilities:

| | | |
|---|---------------|-----------|
| Federal Funds | \$ 7,149.53 | |
| Home Health Service | 428.82 | |
| Dead River Project | 70,000.00 | |
| Ordinances | 2,500.00 | |
| Planning | 9,067.78 | |
| School Repairs | 4,450.00 | |
| Due School Department - '67 Sweepstakes | 793.00 | |
| Civil Defense - Radio | <u>300.00</u> | 94,689.13 |

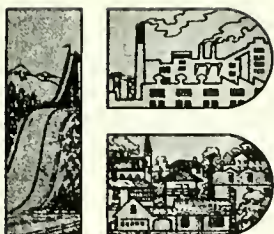
Surplus

| | | |
|------------------------------------|--|-------------------|
| Unappropriated Surplus (Exhibit B) | | <u>171,437.89</u> |
|------------------------------------|--|-------------------|

TOTAL LIABILITIES AND SURPLUS

\$279,433.96

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

SCHEDULE A-1

GENERAL FUND

TAXES RECEIVABLE

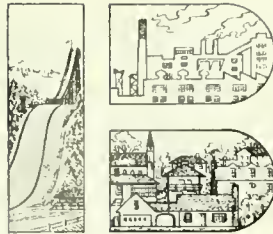
JANUARY 31, 1968

| | Balances January 31, 1967 | Levied | Collected | Abated | Balances January 31, 1968 |
|-------------------------|---------------------------------|-----------------------|-----------------------|---------------------|---------------------------------|
| <u>Property Taxes</u> | | | | | |
| 1967 | \$ | \$2,429,672.85 | \$2,303,754.25 | \$ 2,059.38 | \$123,859.22 |
| 1966 | 997,129.73 | | 983,078.60 | 6,988.65 | 7,062.48 |
| 1965 | 9,425.04 | | 6,082.98 | 2,038.20 | 1,303.86 |
| 1964 | 399.05 | | | | 399.05 |
| 1963 | 183.44 | | | | 183.44 |
| | <u>\$1,007,137.26</u> | <u>\$2,429,672.85</u> | <u>\$3,292,915.83</u> | <u>\$ 11,086.23</u> | <u>\$132,808.05</u> |
| <u>Poll Taxes</u> | | | | | |
| 1967 | \$ | \$ 13,140.00 | \$ 10,220.00 | \$ 152.00 | \$ 2,768.00 |
| 1966 | 2,706.00 | | 1,996.00 | 220.00 | 490.00 |
| 1965 | 332.00 | | 22.00 | 26.00 | 284.00 |
| 1964 | 224.00 | | 4.00 | 22.00 | 198.00 |
| 1963 | 162.00 | | | 8.00 | 154.00 |
| 1962 | 112.00 | | 2.00 | 20.00 | 90.00 |
| 1961 | 106.00 | | | 32.00 | 74.00 |
| 1960 | 104.00 | | | 30.00 | 74.00 |
| 1959 | 78.00 | | | 22.00 | 56.00 |
| 1958 | 90.00 | | | 26.00 | 64.00 |
| | <u>\$ 3,914.00</u> | <u>\$ 13,140.00</u> | <u>\$ 12,244.00</u> | <u>\$ 558.00</u> | <u>\$ 4,252.00</u> |
| <u>Head Taxes</u> | | | | | |
| 1967 | \$ | \$ 41,563.00(1) | 32,533.00 | \$ 395.00 | \$ 8,635.00 |
| 1966 | 8,315.00 | 981.00(2) | 7,326.00 | 670.00 | 1,300.00 |
| 1965 | 1,125.00 | | 65.00 | 90.00 | 970.00 |
| 1964 | 715.00 | | 20.00 | 60.00 | 635.00 |
| 1963 | 540.00 | | 10.00 | 30.00 | 500.00 |
| 1962 | 385.00 | | 15.00 | 65.00 | 305.00 |
| 1961 | 365.00 | | 10.00 | 90.00 | 265.00 |
| 1960 | 360.00 | | 10.00 | 95.00 | 255.00 |
| 1959 | 275.00 | | 10.00 | 65.00 | 200.00 |
| 1958 | 290.00 | | 5.00 | 75.00 | 210.00 |
| | <u>\$ 12,370.00</u> | <u>\$ 42,544.00</u> | <u>\$ 40,004.00</u> | <u>\$ 1,635.00</u> | <u>\$ 13,275.00</u> |
| <u>Yield Taxes</u> | | | | | |
| 1967 | \$ | \$ 3,517.38 | \$ 978.18 | \$ | \$ 2,539.20 |
| 1965 | 185.01 | | | | 185.01 |
| 1964 | 74.74 | | 13.70 | | 61.04 |
| | <u>\$ 259.75</u> | <u>\$ 3,517.38</u> | <u>\$ 991.88</u> | <u>\$ ----</u> | <u>\$ 2,785.25</u> |
| <u>TAXES RECEIVABLE</u> | | | | | <u>\$153,120.30</u> |

(1) Includes \$428.00 penalties and uncommitted taxes.

(2) Penalties and uncommitted taxes.

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

STATEMENT OF SURPLUS

EXHIBIT B

FOR THE YEAR ENDED JANUARY 31, 1968

UNAPPROPRIATED SURPLUS

| | | |
|--|-----------------|---------------------|
| Balance - January 31, 1967 | | \$273,003.04 |
| Add: Budget Surplus | | |
| Revenue (Exhibit C) | \$ 15,134.04 | |
| Expenditures (Exhibit D) | 4,285.78 | |
| Transfer 1966 Overlay | <u>8,715.03</u> | <u>28,134.85</u> |
| | | \$301,137.89 |
| Less: Apportioned for Budget - October 9, 1967 | \$129,000.00 | |
| Apportioned for Police and Recreation | | |
| Building - January 31, 1968 | <u>700.00</u> | <u>129,700.00</u> |
| <u>Balance - January 31, 1968</u> | | <u>\$171,437.89</u> |

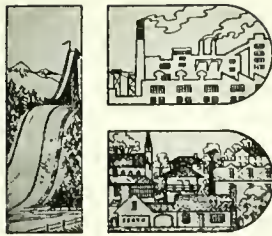
STATEMENT OF NET CITY DEBT

SCHEDULE B-1

JANUARY 31, 1968

| | January 31, <u>1967</u> | January 31, <u>1968</u> | Increase (Decrease) |
|---------------------------------|----------------------------|----------------------------|------------------------|
| Bonds Outstanding(Schedule B-2) | \$869,000.00 | \$738,000.00 | (\$131,000.00) |
| Less: Unappropriated Surplus | <u>273,003.04</u> | <u>171,437.89</u> | <u>101,565.15</u> |
| | \$595,996.96 | \$566,562.11 | (\$ 29,434.85) |

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

STATEMENT OF SURPLUS

EXHIBIT B

FOR THE YEAR ENDED JANUARY 31, 1968

UNAPPROPRIATED SURPLUS

| | | |
|--|-----------------|---------------------|
| Balance - January 31, 1967 | | \$273,003.04 |
| Add: Budget Surplus | | |
| Revenue (Exhibit C) | \$ 15,134.04 | |
| Expenditures (Exhibit D) | 4,285.78 | |
| Transfer 1966 Overlay | <u>8,715.03</u> | <u>28,134.85</u> |
| | | \$301,137.89 |
| Less: Apportioned for Budget - October 9, 1967 | \$129,000.00 | |
| Apportioned for Police and Recreation | | |
| Building - January 31, 1968 | <u>700.00</u> | <u>129,700.00</u> |
| Balance - January 31, 1968 | | <u>\$171,437.89</u> |

STATEMENT OF NET CITY DEBT

SCHEDULE B-1

JANUARY 31, 1968

| | <u>January 31,</u> <u>1967</u> | <u>January 31,</u> <u>1968</u> | <u>Increase</u> <u>(Decrease)</u> |
|---------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|
| Bonds Outstanding(Schedule B-2) | \$869,000.00 | \$738,000.00 | (\$131,000.00) |
| Less: Unappropriated Surplus | <u>273,003.04</u> | <u>171,437.89</u> | <u>101,565.15</u> |
| | \$595,996.96 | \$566,562.11 | (\$ 29,434.85) |

SCHEDULE B-2

CITY OF BERLIN

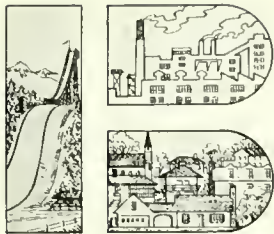
BONDED INDEBTEDNESS

JANUARY 31, 1968

| <u>Description</u> | <u>Issued</u> | <u>Rate</u> | <u>Maturity</u> | <u>Original Issue</u> | <u>Balance January 31, 1967</u> | <u>Retired 1967</u> | <u>Balance January 31, 1968</u> | <u>Due 1968</u> | <u>1969</u> | <u>1970 and Subsequent</u> |
|--------------------|---------------|-------------|-----------------|-----------------------|---------------------------------|---------------------|---------------------------------|------------------|------------------|----------------------------|
| Public Improvement | 4/20/48 | 2.5% | 4/20/68 | \$100,000 | \$ 10,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ | \$ |
| School | 8/15/58 | 3.4% | 8/15/78 | 300,000 | 180,000 | 15,000 | 165,000 | 15,000 | 15,000 | 135,000 |
| School | 11/ 1/62 | 2.9% | 11/ 1/72 | 100,000 | 60,000 | 10,000 | 50,000 | 10,000 | 10,000 | 30,000 |
| Equipment | 11/ 1/62 | 2.9% | 11/ 1/72 | 90,000 | 50,000 | 10,000 | 40,000 | 10,000 | 10,000 | 20,000 |
| Public Improvement | 10/ 1/63 | 3.0% | 10/ 1/75 | 185,000 | 125,000 | 20,000 | 105,000 | 20,000 | 20,000 | 65,000 |
| Equipment | 10/ 1/63 | 3.0% | 10/ 1/68 | 45,000 | 15,000 | 10,000 | 5,000 | 5,000 | | |
| Public Improvement | 7/ 1/64 | 2.8% | 7/ 1/67 | 65,000 | 20,000 | 20,000 | | | | |
| Public Improvement | 12/ 8/64 | 3.05% | 12/ 8/72 | 80,000 | 60,000 | 10,000 | 50,000 | 10,000 | 10,000 | 30,000 |
| Revaluation | 10/22/65 | 2.9% | 10/22/70 | 81,000 | 64,000 | 16,000 | 48,000 | 16,000 | 16,000 | 16,000 |
| Public Improvement | 1/ 1/66 | 4.0% | 1/ 1/86 | 300,000 | 285,000 | 15,000 | 270,000 | 15,000 | 15,000 | 240,000 |
| | | | | | <u>\$869,000</u> | <u>\$131,000</u> | <u>\$738,000</u> | <u>\$106,000</u> | <u>\$ 96,000</u> | <u>\$536,000</u> |

Note: Retired in 1967 means to January 31, 1968.

BERLIN



NEW HAMPSHIRE 03570

*The City That Trees Built*GENERAL FUNDEXHIBIT CSTATEMENT OF REVENUEFOR THE YEAR ENDED JANUARY 31, 1968

| | <u>Anticipated Revenue</u> | <u>Collected</u> | <u>Actual Revenue</u> | |
|------------------------------------|--------------------------------|-----------------------|---|----------------------------|
| | | | <u>Not Collected (1) and Non-Cash (2)</u> | <u>Revenue Surplus</u> |
| <u>Current Tax Levies</u> | | | | |
| Real Estate and Personal | | | | |
| Property | \$2,429,672.85 | \$2,303,754.25 | \$123,859.22 | \$ |
| Poll | 13,140.00 | 10,220.00 | 2,768.00 | |
| Yield | 3,517.38 | 978.18 | 2,539.20 | |
| Abatements | | | 2,211.38 | |
| | <u>\$2,446,330.23</u> | <u>\$2,314,952.43</u> | <u>\$131,377.80</u> | (1) |
| <u>Apportioned Surplus</u> | <u>\$ 129,000.00</u> | <u>\$</u> | <u>\$129,000.00</u> | (2) |
| <u>From State of New Hampshire</u> | | | | |
| Interest and Dividends Tax | \$ 12,796.47 | \$ 12,796.47 | | |
| National Forest Land Tax | 2,650.00 | 3,187.15 | | |
| Savings Bank Tax | 9,370.32 | 9,370.32 | | |
| Railroad Tax | 2,326.23 | 2,326.23 | | |
| | <u>\$ 27,143.02</u> | <u>\$ 27,680.17</u> | | 537.15 |
| <u>Motor Vehicle Permit Fees</u> | <u>116,000.00</u> | <u>\$ 125,364.32</u> | | 9,364.32 |
| <u>Other Income</u> | <u>\$ 14,760.00</u> | <u>\$</u> | | |
| Licenses | | 2,820.70 | | |
| Head Taxes-City's Share | | 3,998.00 | | |
| Interest Income | | 4,802.91 | | |
| Unbudgeted Income | | 65.00 | | |
| Uncommitted Taxes | | 4,744.79 | | |
| Yield Taxes | | 85.85 | | |
| Tax Deed Property Sold-Gain | | 200.00 | | |
| | <u>\$ 14,760.00</u> | <u>\$ 16,717.25</u> | | 1,957.25 |
| <u>Departmental Credits</u> | <u>\$ 194,850.23</u> | <u>\$</u> | | |
| City Clerk | | 5,468.07 | | |
| District Court | | 5,366.24 | | |
| City Buildings | | 1,325.81 | | |
| Police Department | | 275.50 | | |
| Fire Department | | 848.01 | | |
| Insurance | | 15,783.05 | | |
| Health Department | | 9,960.69 | | |
| Welfare Department | | 2,292.54 | | |
| Parks and Playgrounds | | 4.32 | | |
| School Department | | 117,203.36 | | |
| Public Works Department | | 15,170.00 | | |
| Inspection Services | | 350.13 | | |
| Debt Service | | 21,843.56 | | |
| Other | | 2,234.27 | | |
| | <u>\$ 194,850.23</u> | <u>\$ 198,125.55</u> | <u>\$</u> | <u>3,275.32</u> |
| | \$2,928,083.48 | \$2,682,839.72 | \$260,377.80 | \$15,134.04 |

GENERAL FUND

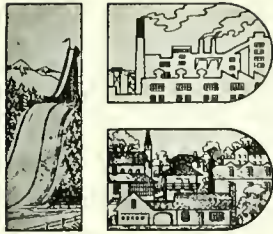
EXHIBIT D

STATEMENT OF EXPENDITURES

FOR THE YEAR ENDED JANUARY 31, 1968

| | <u>Appropriations</u> | <u>Expenditures</u> | <u>Unexpended or (Overdrawn)</u> |
|---------------------------------|-----------------------|-----------------------|--|
| <u>General Government</u> | | | |
| Mayor and City Council | \$ 12,800.00 | \$ 11,907.30 | \$ 892.70 |
| Finance Department | 19,802.00 | 17,990.88 | 1,811.12 |
| City Clerk | 21,981.00 | 20,969.18 | 1,011.82 |
| City Treasurer | 4,605.00 | 4,366.28 | 238.72 |
| City Tax Collector | 14,514.00 | 14,338.43 | 175.57 |
| Assessors | 13,900.00 | 13,554.33 | 345.67 |
| City Attorney | 3,000.00 | 2,829.42 | 170.58 |
| Election Expenses | 1,000.00 | 927.98 | 72.02 |
| City Hall and Other Buildings | 29,625.00 | 29,594.99 | 30.01 |
| Municipal Court | 5,300.00 | 4,543.00 | 757.00 |
| <u>Public Safety</u> | | | |
| Police Department | 192,354.00 | 192,910.70 | (556.70) |
| Fire Department | 181,762.00 | 178,033.94 | 3,728.06 |
| Civil Defense | 2,108.00 | 1,544.77 | 563.23 |
| Inspection Services | 1,450.00 | 1,011.03 | 438.97 |
| Street Lighting | 36,000.00 | 35,483.65 | 516.35 |
| Planning and Zoning | 11,400.00 | 11,400.00 | -- |
| Insurance | 57,700.00 | 57,700.00 | -- |
| <u>Social Services</u> | | | |
| Health Department | 40,909.00 | 39,046.13 | 1,862.87 |
| Welfare Department | 121,568.00 | 125,679.39 | (4,111.39) |
| Parks and Playgrounds | 53,946.00 | 53,812.21 | 133.79 |
| Library | 28,273.00 | 25,381.37 | 2,891.63 |
| <u>Education</u> | | | |
| School Department | 964,616.00 | 964,610.83 | 5.17 |
| <u>Public Service</u> | | | |
| Public Works Department | 545,832.00 | 554,096.27 | (8,264.27) |
| Airport | 22,300.00 | 22,300.00 | -- |
| Town Road Improvement | 8,534.00 | 8,534.00 | -- |
| <u>Unclassified</u> | | | |
| Sundry | 12,950.00 | 12,885.96 | 64.04 |
| Discounts and Abatements | 7,828.79 | 6,100.97 | 1,727.82 |
| Social Security and Retirement | 49,700.00 | 48,897.77 | 802.23 |
| Contingent | 14,000.00 | 13,992.31 | 7.69 |
| Industrial Development | 5,900.00 | 2,265.45 | 3,634.55 |
| Central Services | 1,800.00 | 6,208.13 | (4,408.13) |
| <u>Debt Service</u> | | | |
| Bond and Note Service | 160,200.00 | 160,199.50 | .50 |
| Interest on Temporary Borrowing | 20,000.00 | 20,255.84 | (255.84) |
| <u>Taxation</u> | | | |
| County Tax | 190,425.69 | 190,425.69 | -- |
| <u>Capital Improvement</u> | | | |
| Dead River Project | 70,000.00 | 70,000.00 | -- |
| | <u>\$2,928,083.48</u> | <u>\$2,923,797.70</u> | <u>\$ 4,285.78</u> |

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

DISTRICT COURT

SCHEDULE D-1

RECEIPTS AND DISBURSEMENTS

FOR THE YEAR ENDED JANUARY 31, 1968

Cash on Hand and in Bank - January 31, 1967 \$ 331.45

Receipts

| | | |
|-----------------------|------------|-------------------|
| Fines and Forfeitures | \$8,733.00 | |
| Small Claims | 210.00 | |
| Peace Bond | 500.00 | 9,443.00 |
| | | <u>\$9,774.45</u> |

Disbursements

| | | |
|-------------------------------------|------------|-------------------|
| Fines Remitted to State Department: | | |
| Motor Vehicle | \$2,965.00 | |
| Fish and Game | 36.00 | |
| Employment Security | 32.00 | 3,033.00 |
| | | <u>\$6,741.45</u> |

| | | |
|--------------------------|-----------|-------------------|
| Small Claims | \$ 175.00 | |
| Court Operating Expenses | 280.19 | 455.19 |
| | | <u>\$6,286.26</u> |

Remitted to City Treasurer 5,786.26

Cash in Bank - January 31, 1968 \$ 500.00

OTHER FUNDS

PARKING METER FUND

EXHIBIT E

-1-

BALANCE SHEET

AS AT JANUARY 31, 1968

Assets

Cash - Berlin City National Bank \$12,033.55

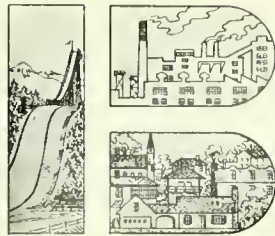
Surplus

| | |
|-----------------------------|------------------|
| Balance - February 1, 1967 | \$10,405.05 |
| Add: Net Income (Exhibit F) | <u>16,628.50</u> |
| | \$27,033.55 |

Less: Transfer to Public Works Department 15,000.00

Balance - January 31, 1968 \$12,033.55

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

OTHER FUNDS

EXHIBIT E

SCHOOL FUND

-2-

BALANCE SHEET

Assets

AS AT JANUARY 31, 1968

Cash, Land Purchase Contract - Brown School:

Balance - January 31, 1967

\$4,000.00

Less: Expended During 1967

4,000.00

Balance - January 31, 1968

\$ None

OTHER FUNDS

SCHOOL EQUIPMENT FUND

EXHIBIT E

BALANCE SHEET

-3-

AS AT JANUARY 31, 1968

Assets

Cash - National Shawmut Bank of Boston

\$ 62.15

Surplus

Balance January 31, 1968

OTHER FUNDS

\$ 62.15

DEPARTMENTAL EQUIPMENT FUND

BALANCE SHEET

EXHIBIT E

AS AT JANUARY 31, 1968

-4-

Assets

Cash - Berlin City National Bank

\$ 32.30

Cash - Berlin Savings Bank & Trust Co.

10,918.64

\$10,950.94

Surplus

Balance - January 31, 1967

\$11,200.43

Less: Amount Expended During 1967

249.49

Balance - January 31, 1968

\$10,950.94

OTHER FUNDS

EXHIBIT E

PUBLIC IMPROVEMENT FUND

BALANCE SHEET

-5-

AS AT JANUARY 31, 1968

Assets

Cash - Berlin City National Bank

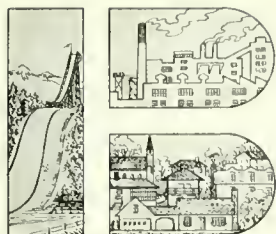
\$15,000.00

Surplus

Balance - January 31, 1968

\$15,000.00

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

OTHER FUNDS
REVALUATION FUND
BALANCE SHEET
AS AT JANUARY 31, 1968

EXHIBIT E
-6-

Assets

| | |
|----------------------------------|-------------|
| Cash - Berlin City National Bank | \$16,040.00 |
|----------------------------------|-------------|

Surplus

| | |
|--------------------------------|-------------|
| Balance - February 1, 1967 | \$28,540.00 |
| Less: Expended During the Year | 12,500.00 |
| Balance - January 31, 1968 | \$16,040.00 |

OTHER FUNDS
BRIDGE FUND
BALANCE SHEET
AS AT JANUARY 31, 1968

EXHIBIT E
-7-

Assets

| | |
|----------------------------------|-------------|
| Cash - Berlin City National Bank | \$ 7,002.92 |
|----------------------------------|-------------|

Surplus

| | |
|----------------------------|-------------|
| Balance - January 31, 1968 | \$ 7,002.92 |
|----------------------------|-------------|

OTHER FUNDS
PARKING METER FUND
STATEMENT OF INCOME AND EXPENSE
FOR THE YEAR ENDED JANUARY 31, 1968

EXHIBIT F

Income

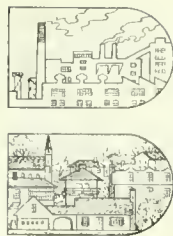
| | | |
|--------------------|-------------|-------------|
| Meter Collections | \$16,524.69 | |
| Traffic Violations | 1,433.00 | \$17,957.69 |

Expenses

| | | |
|----------------------------|-----------|----------|
| Repairs and Replacements | \$ 699.73 | |
| Supplies | 89.46 | |
| Municipal Parking Lot: | | |
| Taxes - Public Service Co. | 540.00 | 1,329.19 |

| | |
|------------------------|-------------|
| Net Income (Exhibit E) | \$16,628.50 |
|------------------------|-------------|

BERLIN



NEW HAMPSHIRE 03570

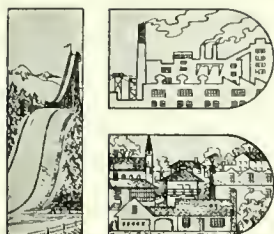
The City That Trees Built

CITY OF BERLIN
STATEMENT OF CEMETERY TRUST FUND
AS AT JANUARY 31, 1968

EXHIBIT G

| Name | Balance 1/31/67 | Receipts | Disburse- ments | Balance Income | 1/31/68 Principal |
|------------------------------|--------------------|-----------|--------------------|-------------------|----------------------|
| Adelson, Nellie | \$ 115.22 | \$ 4.64 | \$ 5.00 | \$ 14.86 | \$ 100.00 |
| Anderson, George E. | 387.79 | 15.54 | 6.50 | 96.83 | 300.00 |
| Andrews, Cleveland J. | 388.83 | 15.56 | 6.50 | 97.89 | 300.00 |
| Andresen, Thorval | 420.35 | 16.84 | 6.50 | 130.69 | 300.00 |
| Angelowitz, Moses, Sophia | 222.60 | 10.15 | 5.00 | 27.75 | 200.00 |
| Bailey, Eugene F. | 480.83 | 19.30 | 6.50 | 93.63 | 400.00 |
| Beaudoin, P.T. and Elizabeth | 301.00 | 12.16 | 6.50 | 6.66 | 300.00 |
| Bergeron, Victor J. | 533.03 | 21.40 | 6.50 | 147.93 | 400.00 |
| Bernier, Daniel | 316.74 | 12.64 | 6.50 | 22.88 | 300.00 |
| Betz, Dorothea K. | 241.27 | 10.92 | 6.50 | 45.69 | 200.00 |
| Brody, Charles | 1,000.00 | 45.74 | 45.74 | - | 1,000.00 |
| Brooks, Michael | 315.05 | 14.31 | 6.50 | 22.86 | 300.00 |
| Brown, Gordon | 310.92 | 14.10 | 6.50 | 18.52 | 300.00 |
| Brown, Roy | 304.00 | 12.28 | 6.50 | 9.78 | 300.00 |
| Bushnell, Pearl D. | 1,074.29 | 43.26 | 6.50 | 111.05 | 1,000.00 |
| Campbell, John, Hattie | 493.79 | 22.55 | - | 116.34 | 400.00 |
| Caplan, Abraham I. | 328.46 | 13.26 | 5.00 | 36.72 | 300.00 |
| Carroll, George H. | 123.77 | 5.55 | 6.50 | 22.82 | 100.00 |
| Cobb, Dr. J.J. | 171.07 | 7.71 | 6.50 | 22.28 | 150.00 |
| Cole, E.B. | 260.12 | 11.79 | 6.50 | 65.41 | 200.00 |
| Clarke, Susan N. | 256.79 | 11.64 | 6.50 | 61.93 | 200.00 |
| Davis, Robert | 245.37 | 9.76 | 6.50 | 48.63 | 200.00 |
| Glugg, Esther | 328.46 | 13.26 | 5.00 | 36.72 | 300.00 |
| Gilbert, John B. | 307.02 | 12.28 | 6.50 | 12.80 | 300.00 |
| Erickson, Martin | 318.56 | 12.72 | 6.50 | 24.78 | 300.00 |
| Hickey, Jennie | 302.00 | 12.20 | 6.50 | 7.70 | 300.00 |
| Israelson, Philip M. | 1,123.03 | 45.36 | 30.00 | 138.39 | 1,000.00 |
| Howell, Annie F. | 304.00 | 12.28 | - | 16.28 | 300.00 |
| Jefferson, Harland T. | 330.25 | 6.28 | 16.00 | 20.53 | 300.00 |
| Johnson, Charles | 359.13 | 16.32 | 6.50 | 68.95 | 300.00 |
| Johnson, Charles A. | 339.76 | 13.60 | 6.50 | 46.86 | 300.00 |
| Kelley, Mary E. | 325.61 | 13.14 | -- | 38.75 | 300.00 |
| Kent, George E., Etta | 391.32 | 17.80 | 6.50 | 102.62 | 300.00 |
| Kugelman, Rose | 217.99 | 8.80 | -- | 26.79 | 200.00 |
| Landry, Amedee | 340.66 | 15.48 | 6.50 | 49.64 | 300.00 |
| Langis, Arthur | 354.05 | 16.10 | 6.50 | 63.65 | 300.00 |
| Langis, Oscar | 311.80 | 12.44 | 6.50 | 17.74 | 300.00 |
| Larochelle, Palmira M. | 319.48 | 12.76 | 6.50 | 25.74 | 300.00 |
| Legassie, Robinson | 372.65 | 14.94 | 6.50 | 81.09 | 300.00 |
| Leonovich, Leon | 382.31 | 17.37 | 6.50 | 93.18 | 300.00 |
| Letourneau, J.A. | 350.46 | 14.02 | 6.50 | 57.98 | 300.00 |
| Levey, May W. | 217.80 | 9.93 | 5.00 | 22.73 | 200.00 |
| MacKenzie, George W. | 347.98 | 13.92 | 6.50 | 55.40 | 300.00 |
| MacMaster, Nina H. | 320.66 | 14.56 | 6.50 | 28.72 | 300.00 |
| Maloney, Frederick | 373.28 | 16.97 | 6.50 | 83.75 | 300.00 |
| Marx, Phil | 544.88 | 22.02 | 20.00 | 46.90 | 500.00 |
| Carried Forward | \$17,174.43 | \$ 715.65 | \$ 351.24 | \$2,388.84 | \$15,150.00 |

BERLIN



NEW HAMPSHIRE 03570

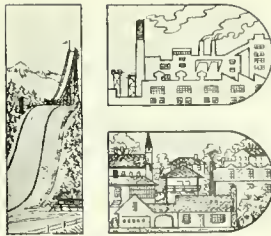
The City That Trees Built

CITY OF BERLIN
STATEMENT OF CEMETERY TRUST FUND
AS AT JANUARY 31, 1968

EXHIBIT G
(continued)

| Name | Balance 1/31/67 | Receipts | Disburse- ments | Balance Income | 1/31/68 Principal |
|----------------------------|--------------------|------------|--------------------|-------------------|----------------------|
| Brought Forward | \$17,174.43 | \$ 715.65 | \$ 351.24 | \$2,388.84 | \$15,150.00 |
| Moreau Fund | 310.51 | 14.09 | 6.50 | 18.10 | 300.00 |
| Morris, Marie E. | 578.00 | 26.35 | 6.50 | 197.85 | 400.00 |
| Murphy, Edward | 321.13 | 14.59 | 6.50 | 29.22 | 300.00 |
| Murray, Margaret | 784.56 | 35.80 | 6.50 | 313.86 | 500.00 |
| Murray, Philip, Ralph | 425.86 | 19.37 | 6.50 | 138.73 | 300.00 |
| Nielson, Carl A. | 348.02 | 13.92 | 6.50 | 55.44 | 300.00 |
| Oleson, Carl, Annie | 310.86 | 12.40 | 6.50 | 16.76 | 300.00 |
| Oswell, John | 342.83 | 15.56 | 6.50 | 51.89 | 300.00 |
| Palmer, Henry M. and Annie | 304.00 | 12.28 | 6.50 | 9.78 | 300.00 |
| Polakewich, Bertha I. | 1,082.54 | 43.74 | 30.00 | 96.28 | 1,000.00 |
| Rines, William, Gladys | 308.74 | 12.32 | 6.50 | 14.56 | 300.00 |
| Roy, Bernard | 370.34 | 16.84 | 6.50 | 80.68 | 300.00 |
| Salomon, Charles J. | 544.99 | 24.90 | 10.00 | 59.89 | 500.00 |
| Schonauer, Leopold | 329.73 | 15.05 | 5.00 | 39.78 | 300.00 |
| Snelman, John | 300.00 | 12.54 | -- | 12.54 | 300.00 |
| Snow, George | 407.43 | 18.57 | 4.00 | 122.00 | 300.00 |
| Stahl, Ann, Hyman | 2,231.05 | 102.08 | 50.00 | 283.13 | 2,000.00 |
| Stern, Isaac, Pauline | 326.23 | 13.18 | 10.00 | 29.41 | 300.00 |
| Stewart, Alex, Kate | 235.73 | 10.68 | 6.50 | 39.91 | 200.00 |
| Sulloway, Bessie M. | 438.02 | 19.92 | 6.50 | 151.44 | 300.00 |
| Teare, Lenora | 111.67 | 4.38 | 6.50 | 9.55 | 100.00 |
| Tellington, J.J. | 163.42 | 7.39 | 4.00 | 16.81 | 150.00 |
| Thayer, Ira W. | 842.98 | 38.47 | 6.50 | 374.95 | 500.00 |
| Tondreau, Alfred | 403.74 | 18.55 | 6.50 | 115.79 | 300.00 |
| Uhlschoeffler, Esther | 270.76 | 12.30 | 6.50 | 76.56 | 200.00 |
| Vachon, Zoe | 109.35 | 4.96 | -- | 14.31 | 100.00 |
| Vaillancourt, J.A. | 323.73 | 12.92 | 6.50 | 30.15 | 300.00 |
| Wagner, Joseph A. | 554.33 | 25.33 | 15.00 | 64.66 | 500.00 |
| William W. Walker | 359.93 | 16.35 | 6.50 | 69.78 | 300.00 |
| Walters, A.W. | 525.69 | 23.95 | 6.50 | 193.14 | 350.00 |
| Wardwell, Harry | 338.04 | 15.36 | 6.50 | 46.90 | 300.00 |
| Welch, Lee W. | 397.74 | 15.92 | 6.50 | 107.16 | 300.00 |
| Wellington, Mrs. Lester | 370.14 | 16.84 | 6.50 | 80.48 | 300.00 |
| Wheeler, Harry | 258.09 | 10.30 | 6.50 | 61.89 | 200.00 |
| Wight, J. Howard | 399.03 | 16.00 | 6.50 | 108.53 | 300.00 |
| New Funds | | | | | |
| Wood, Austin | -- | 304.00 | -- | 4.00 | 300.00 |
| Hanson, E. | -- | 302.00 | -- | 2.00 | 300.00 |
| Garrity, Wm. R. | -- | 301.12 | -- | 1.12 | 300.00 |
| | \$32,903.64 | \$2,315.97 | \$ 641.74 | \$5,527.87 | \$29,050.00 |

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

EXHIBIT H

CITY OF BERLIN
TREASURER'S REPORT
OF RECEIPTS AND DISBURSEMENTS
YEAR ENDED JANUARY 31, 1968

Cash - Per Prior Report \$ 313,537.98

Receipts

Budget Accounts:

| | | |
|---------------------------|---------------|----------------|
| Departmental Credits | \$ 198,125.55 | |
| Current Taxes | 2,314,952.43 | |
| Miscellaneous Taxes | 27,680.17 | |
| Motor Vehicle Permit Fees | 125,364.32 | |
| Other Income | 16,717.25 | |
| State Share Yield Taxes | 215.54 | \$2,683,055.26 |

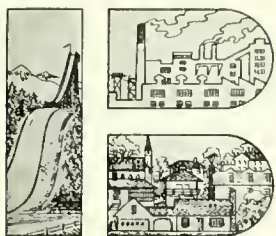
Non-Budget Accounts:

| | | |
|--|----------------|---------------------|
| Tax Anticipation Notes | \$1,500,000.00 | |
| Water Pollution Abatement | 50,350.00 | |
| Berlin High School Work Study | 7,443.55 | |
| Tax Sales | 11,940.52 | |
| Poll Taxes (Prior Years) | 2,024.00 | |
| Property Taxes (Prior Years) | 989,161.58 | |
| Head Taxes | 40,004.00 | |
| Operation Mainstream | 10,439.11 | |
| Employee Tax Sheltered Annuities | 868.30 | |
| Yield Taxes (Prior Years) | 13.70 | |
| Parking Meter Fund | 17,957.69 | |
| Funds Received for Trees | 247.60 | |
| Bounty on Animals | 4.50 | |
| Civil Defense | 249.49 | |
| Head Start | 13,186.46 | |
| Neighborhood Youth Corps | 139,105.74 | |
| Elementary and Secondary School Act - Title 1 | 39,510.12 | |
| Elementary and Secondary School Act - Title 2 | 8,641.35 | |
| Elementary and Secondary School Act - Title 4 | 7,003.65 | |
| Home Health Service | 845.00 | |
| City Share of Sweepstakes | 793.00 | <u>2,839,789.36</u> |

Total Receipts \$5,522,844.62

Total Cash Available - forwarded \$5,836,382.60

BERLIN



NEW HAMPSHIRE 03570

*The City That Trees Built*EXHIBIT H
(continued)

CITY OF BERLIN
TREASURER'S REPORT
OF RECEIPTS AND DISBURSEMENTS
YEAR ENDED JANUARY 31, 1968

Total Cash Available - ForwardedDisbursementsBudget Accounts:

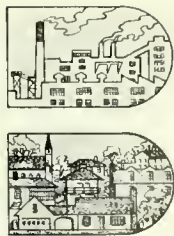
| | | |
|----------------|------------------|----------------|
| Appropriations | \$2,923,797.70 | |
| Non-Cash Items | <u>91,748.36</u> | \$2,832,049.34 |

Non-Budget Accounts:

| | | |
|------------------------------------|---------------|---------------------|
| Bounties | \$ 9.75 | |
| Tax Deeds | 886.48 | |
| Tax Sales | 14,493.70 | |
| Head Taxes Remitted to | | |
| State of New Hampshire | 40,706.50 | |
| State of New Hampshire Yield Taxes | 43.23 | |
| Tax Anticipation Notes | 2,400,000.00 | |
| Equipment Fund - Civil Defense | 249.49 | |
| Parking Meter Fund | 16,329.19 | |
| School Fund | 4,000.00 | |
| Revaluation Fund | 12,500.00 | |
| Cemeteries | 31.00 | |
| Operation Mainstream | 10,439.11 | |
| Insurance Claims | 133.45 | |
| Water Pollution Abatement | 50,350.00 | |
| Advance for Payroll Taxes - | | |
| Teachers Association | 1,272.00 | |
| Fire Loss Disbursements | 68,620.25 | |
| Housing Authority | 3,056.90 | |
| Head Start | 15,244.25 | |
| Neighborhood Youth Corps | 143,099.70 | |
| Elementary and Secondary School | | |
| Act - Title 1 | 39,885.00 | |
| Elementary and Secondary School | | |
| Act - Title 2 | 9,613.30 | |
| Elementary and Secondary School | | |
| Act - Title 4 | 7,669.60 | |
| Berlin High School Work Study | 7,443.55 | |
| Home Health Service | <u>416.18</u> | <u>2,846,492.63</u> |

Total Disbursements5,678,541.97CASH IN BANK - January 31, 1968\$ 157,840.63

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

EXHIBIT H
(concluded)

CITY OF BERLIN
TREASURER'S REPORT
OF RECEIPTS AND DISBURSEMENTS
YEAR ENDED JANUARY 31, 1968

Cash in Banks - January 31, 1968

Berlin City National Bank:

| | | |
|-------------------------|------------------|--------------|
| General Account | \$90,305.51 | |
| Bridge Fund | 7,002.92 | |
| Equipment Fund | 32.30 | |
| Parking Meter Fund | 12,033.55 | |
| Public Improvement Fund | 15,000.00 | |
| Revaluation Fund | <u>16,040.00</u> | \$140,414.28 |

Berlin Savings Bank and Trust Co.:

| | | |
|----------------|--|-----------|
| Equipment Fund | | 10,918.64 |
|----------------|--|-----------|

Boston Safe Deposit and Trust Co.:

| | | |
|---------|--|--------|
| General | | 300.00 |
|---------|--|--------|

L'Ange Gardien Credit Union:

| | | |
|---------|--|----------|
| General | | 5,845.56 |
|---------|--|----------|

National Shawmut Bank of Boston:

| | | |
|-------------|--------------|---------------|
| General | \$ 300.00 | |
| School Fund | <u>62.15</u> | <u>362.15</u> |

TOTAL - As Above

\$157,840.63

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| | |
|--|--------|
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| City Treas., Finance Dept., Tax Collector .. | " 6 |
| City Clerk | " 7 |
| Assessor's Department | " 8 |
| Police Department | " 9 |
| Fire Department | " 10 |
| Civil Defense | " 12 |
| Health Department | " 13 |
| Relief Department | " 14 |
| Recreation Department | " 16 |
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